

Frances Ashton Charity

Grant Criteria for support

Frances Ashton Charity – help for serving and retired members of the Clergy of the Church of England or the widows/widowers thereof

The Frances Ashton Charity supports serving or retired members of the Church of England clergy or the widows/widowers thereof who are in need. Frances Ashton Charity Trustees are working to identify potential candidates for their support.

The Frances Ashton Charity trustees will consider almost any kind of financial hardship for support so long as the applicant is a serving or retired member of the Church of England clergy or the widow/widower thereof. There are only a few exceptions.

Please read the enclosed description of the grant programme to find out more about how the Frances Ashton Charity is able to help.

What does this mean?

If you think you know someone who may benefit from the support of the Frances Ashton Charity, please contact us for advice and an application form.

How to complete the form

The application form is mainly for completion by the applicant.

Deadlines

What happens after your application is submitted

Decisions	Ongoing
Urgent applications	1 month turn around or less.

Where the applicant has an exceptional and urgent need, the trustees will consider applications quickly and at any time. Please discuss your application with us before you apply.

The trustees are willing to consider a grant for almost any purpose which is causing financial hardship. For example, we could help with:

- The cost of a new pair of glasses
- A respite care break or (exceptionally) a family holiday where urgent need can be shown
- Replacement household items in cases where parish or diocesan assistance is not available

Particular priorities for support include unforeseeable emergencies, medical or care needs for the applicant or his/her dependants. The trustees will take into account individual circumstances, including level of disposable income and savings. **Applicants should bear in mind that the trustees will not support regularly occurring expenditure and will only in exceptional cases make grants in consecutive years.** They will also not support

- Reimbursement of costs already spent
- Loan or debt repayments
- Educational costs, save in exceptional cases

Frances Ashton Charity is a registered charity number 200162.

Some guidance to help you complete the questions on your application form.

Section 1 – Contact details

- If you are a serving or retired member of the clergy of the Church of England or the widow/widower thereof we will require proof of this. Please send us a copy of your salary, stipend or pension slip.
- Please provide contact details for hours between 9:00 a.m. and 5:00 p.m. and your availability.
- Make sure that any email address you give us is currently active.
- Are you applying on behalf of the applicant? You must have Power of Attorney or be the applicant's legal guardian if you are applying on behalf of the applicant. If this is the case, please provide evidence to support this status and submit this with your application.
- If you are ill and unable to answer questions on your application, please nominate someone who we can speak to.
- If you need help to complete this application form, please telephone us on 07775 717 606, or email francesashton@hotmail.com.

By completing section 1 you are giving us your permission to contact you about your grant application.

Section 2 – how you know about Frances Ashton Charity

Please tell us where you heard about Frances Ashton Charity. Was it through a church newspaper, by word of mouth, through your Diocesan Officer or somewhere else, e.g. the internet?

Section 3 – about you

- a) Please state your date of birth and if you are serving or retired.
- b) If you are retired please provide details of your last ministerial appointment.

Section 4 - your dependants

- a) Please tell us if you have dependent children aged 16 or under and how many.
- b) Please tell us if you have dependent children aged 16 or over and how many. Please give us an estimate of how long they will continue to be dependent on you.
- c) Tell us if you look after a family member and whether or not they live with you. Does being a carer affect your lifestyle? Does it affect your income?

Section 5 – your finances

- a) **Your joint monthly income** - Please tell us your net monthly income – this is the income you have left after your employer or the UK Inland Revenue Service has deducted income tax, NI contributions or any other deductions. Other income you may receive could include: income from rental properties, profits from private businesses, etc. Also tell us if you have any assets such as investments, shares, savings, etc.
- b) **Your joint expenses** - Please tell us about **all** of your regular monthly expenses and living costs. Please tell us the costs of your mortgage repayment, debt repayments, rent, building insurance, life assurance, gas, electricity, food, child minding, etc.
- c) **Your joint borrowing** - Please tell us if you have any debts or outstanding loans? What is the total amount that you have left to repay? Have you ever been declared bankrupt, insolvent or are on a debt management plan? How much money do you owe in total; what is the reason for your loan.
- d) **Your home and property** – Please tell us about your living arrangements. Do you rent or own your own house? Are you a homeowner? Please tell us about your mortgage and any other properties that you own. Please do **NOT** have your properties valued to answer these questions.

Frances Ashton Charity is a registered charity number 200162.

Section 6 – why do you need a grant?

We need to understand why you are requesting support. Why do you need a grant? In this section we need you to tell us in one or two short paragraphs your reason for seeking support from Frances Ashton Charity. Please tell us how a grant will make a difference to you/your dependents or your family.

Please also tell us how you will use your grant and what it will pay for. If your request is not supported or if the full amount requested is not awarded please tell us how this will affect you. Will this change your circumstances and how?

Section 7 – How much will this cost?

- a) We need to have a breakdown of the cost of your request. Please send us quotes where relevant, for example for car repairs, for dental treatment, for furniture, etc.
- b) Sometimes you may not need the total cost but are applying for support towards a total cost. Please tell us how much you need from Frances Ashton Charity.
- c) Are you able to contribute towards your request for support? How much? What is the shortfall? Where have you been able to find additional funding?
- d) Have you asked for additional support for this request from somewhere else? (eg. Sons of the Clergy)
- e) If you have applied to another funder, please tell us how much have you applied for?
- f) Please let us know if there is anything else you need to tell us about your request for support.

Section 8 – the difference Frances Ashton Charity makes to you

- a) How will support from Frances Ashton Charity make a difference to you/ your dependent(s)/your family? How will this offer you a long term solution?
- b) Have you received any grants from Frances Ashton Charity before? If you have, when was the last grant that you received? Have the previous grants that you received made a difference to you and your circumstances? Please explain in a short paragraph how this has made a difference to you.

Section 9 – your declaration

Please read the declaration in detail before signing.

Section 10 – checklist, please do **not** send originals of supporting documentation

Before you send the application please check that you have:

- Completed all sections of the form?
- Answered all of the questions
- Attached the supporting evidence of all costs?
- Signed the declaration on the next page?
- Kept a copy of the form and supporting documents for your own records?

Please return your completed application to:

Frances Ashton Charity,
Beech House,
Woolston, North Cadbury
Somerset BA22 7BJ

E-mail: francesashton@hotmail.co.uk

Telephone: 07775 717 606

We intend for all documentation that you have submitted to be returned to you but in the rare occasion it is lost in transit we would prefer you only send copies.

Frances Ashton Charity is a registered charity number 200162.