

Frances Ashton Charity – Grant application form

For FA use only:

Date received: / /	Reference number:
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Help for serving and retired clergy of the Church of England and their widows and widowers

Section 1 – contact details

You are: *Please tick the box that applies to you.*

Serving **or** Retired Clergy of the Church of England **or** the Widow/Widower of Clergy of the Church of England?

Your name:

Your address and post code:

Telephone:

Email:

Mobile:

Fax:

When is the best time to contact you? Morning Afternoon

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Please let us know if you will be away during any part of the assessment process which takes place between June and August.

If you are applying on behalf of the applicant do you have Power of Attorney or are you the applicant's legal guardian?

Yes (Please provide proof) No

Section 2 – how you know about Frances Ashton Charity

Please tick the box that applies to you

Church of England (CoE) Newspaper Church Times Your Diocesan Officer
 You are a previous applicant Somewhere else? Where?

Section 3 – about you

a) What is your date of birth? Day:/ Month:/Year:.....

b) Are you in receipt of a CoE salary/stipend or Church Pension? Yes (please submit proof) No

c) If you are serving or retired clergy *please select one of the following*

What is your marital status? Single Married Divorced Separated

d) If you are a widow/er *please complete the following*

- I am the widow/er of(Please state full name of the deceased)
- Please state your husband/wife's date of death: day:month:year.....
- Were you legally married? Yes No

e) Clergy details *please delete where not applicable and complete the following:*

- I serve as/ retired as/ my husband/wife served as (e.g. vicar/curate)
- In the diocese of:
- In the parish of:

Section 4 - your dependants

a) Are you the parent/guardian of children aged 16 or under? <input type="checkbox"/> Yes (How many?)..... <input type="checkbox"/> No	
b) Are you the parent/guardian of one or more children aged 16 or over that are dependent upon you because they are in full time education or unemployed? <input type="checkbox"/> Yes (How many)..... How long will they remain dependant on you? (Years)..... <input type="checkbox"/> No	
c) Are you a carer of a family member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are they resident with you? <input type="checkbox"/> Yes <input type="checkbox"/> No
How does this affect your circumstances?	

Section 5 – your finances

a) Joint Household income

What is your joint net monthly income ? <i>(This is your income after income tax, NI contribution and other deductions.)</i> £.....
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Please break down your joint net monthly income . <i>E.g. Stipend, state/private pension, spouse's earnings, DSS benefits, interest from assets, other earnings; any other income.</i>	
Source of income:	Amount
	£
	£
	£
	£
	£
	£
	£
Total net monthly income:	£

What are your total assets? <i>Please tick and complete the boxes that applies to you</i> <input type="checkbox"/> Total bank deposits and similar savings: £..... <input type="checkbox"/> Investments (including ISA): £..... <input type="checkbox"/> Trust funds: £..... <input type="checkbox"/> Other: £.....

b) Your expenses

What are your current, average joint monthly expenses and living costs? <i>E.g. mortgage repayments/rent, Buildings insurance. Life assurance; gas; electricity, food, etc</i>	
Outgoings/expenses :	Amount
	£
	£
	£
	£
	£
	£
	£
	£
Total monthly expenses:	£

c) Your borrowing

Do you have any debts (other than any mortgage)? <input type="checkbox"/> Yes (How much in total?) £..... <input type="checkbox"/> No	
What is the loan(s) for?	
How much do you have left to pay? £.....	
Have you ever been declared insolvent or bankrupt? <input type="checkbox"/> Yes (When?) <input type="checkbox"/> No	
Are you currently on any type of debt management plan? <input type="checkbox"/> Yes (Since when?) <input type="checkbox"/> No	

d) Your home and property

Do you own your own house? Yes (What is its value?) £.....

Please do NOT have your house valued to answer this question.

No (What is your rent?) £.....

How long is left to pay your mortgage?yearsmonths

What are your current monthly mortgage repayments? £.....

If you do not own your own home or live in the home that you own, please explain your living arrangement:

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Do you own other property? Yes (What is its approximate value?) £.....

Please do NOT have your house valued to answer this question.

No

Do you receive rent on your other properties per month? Yes (How much?) £.....

No

Section 6 – why do you need a grant?

a) Why are you applying to Frances Ashton Charity? *Have you or a family member suffered bad health, an accident or something unexpected?* Please explain your circumstances and any particular occurrences over the past year that is causing you hardship at this time.

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b) How will the grant be used? Please explain how the grant you are requesting will help to reduce the hardship you are experiencing.

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c) If Frances Ashton Charity does not support your request or the full amount requested how this will affect your circumstances? What will you do?

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Section 9 – your declaration

To the best of my knowledge all the information in this application is true and correct. I understand that you may ask for additional information when you are assessing this application and that Frances Ashton Charity reserves the right to contact my Diocesan Office for reference purposes.

If a grant is offered it will be used exclusively for the purposes as specified in the award letter, unless prior permission from Frances Ashton Charity is sought.

Your signature (please sign below):

Date:

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Please note – if you email the completed form to us you will still need to post or fax the declaration together with any supporting quotes and/or other documentation.

Section 10 – Checklist

Before you send the application please check that you have:

- Completed all sections of the form?
- Kept a copy of the form for your own records?
- Attached the supporting evidence of all costs?
- Attached proof of your salary, stipend or pension
- Signed the declaration

If you would like confirmation of receipt please write your email address clearly below:

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Please return your completed application to:

Frances Ashton Charity,
Beech House,
Woolston, North Cadbury,
Somerset BA22 7BJ

E-mail: francesashton@hotmail.co.uk **Telephone:** 07775 717 606